



Consent Form Student Participation in Chaplaincy Program

Privacy Notice

The Department of Education is collecting personal information about the student in this form for the purpose of recording consent for participation in one-on-one meetings with the school's chaplain or student welfare worker. This form will be stored securely at school and only be accessed by the Chaplain, the school's student support team and the principal. The personal information collected here will not otherwise be used or disclosed unless you consent, or the use or disclosure is authorised by law.

Cairns West State School provides a chaplaincy service, which is available to all students. The chaplain is employed through Scripture Union Queensland. Chaplains provide social, emotional and spiritual support to students and the school community and are inclusive of and show respect for all religious and non-religious beliefs and other stances represented in the school community.

Information about the school's chaplain is available on the school's website and through newsletters. Further information about the chaplaincy program is located on the department's website at <http://education.qld.gov.au/schools/healthy/chaplaincy-student-welfare.html>.

Your child may be referred to meet with the chaplain on a regular or ongoing basis. For this to occur, your written informed consent is required. The focus of these meetings, which may occur during lesson time or within the broader school day, will be determined by your child's needs, however chaplains are not allowed to provide counselling (<http://education.qld.gov.au/schools/healthy/docs/chaplaincy-definitions.doc>). If a referral to an external agency or service is required, the chaplain must have approval of the principal, deputy principal or guidance officer and your consent.

The meetings with the chaplain are confidential and the chaplain may record what happened or was said during the meetings. These notes will be securely stored at the school and may be viewed by the student, if requested.

There may be times when the chaplain is required to disclose confidential information provided by your child to the Principal. The Principal may be required to inform you, the Queensland Police Service and/or Child Safety Services. This would happen if:

- A person is at risk of harm, or being harmed;
- Your child plans to, or is harming themselves
- Your child has harmed, or are planning to harm, another person; or a law has been broken.

If you would like to discuss this matter, please contact the Principal at Cairns West State School on 40379777 or the school chaplain.

Please indicate whether you consent to ongoing individual meetings with the chaplain.

You can change your preference at any time by letting the chaplain know in writing.

- Yes I consent \_\_\_\_\_ to meeting with the school chaplain.
- I do not consent \_\_\_\_\_ to meeting with the school chaplain.

Parent's/Guardian's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Please print name \_\_\_\_\_

